



Pest Management Association of Trinidad & Tobago

Code of Practice

PART I – INTRODUCTION

1. Purpose of this Code

- 1.1. This Code has been adapted from the “Hong Kong Pest Management Association’s Code of Practice” and adopted by the Pest Management Association of Trinidad and Tobago. It is aimed at providing operating guidelines for its members. It will serve in the interim as a basis for a future and more elaborated code. This and every code must remain open to amendment from time to time to conform to changes in existing legislation and/or the enactment of any new laws or regulations.
- 1.2. The guidance provided in this Code centres mainly on best practices and conformity with existing laws. However, these guidelines cannot and do not deal with every possible situation. Pest management companies and operators should not assume that strict observance of this code alone will always be sufficient.

2. Obligations of the Service Providers

- 2.1. The service provider, which means any organisation or individual person operating as a pest control business (that is to say, offering pest control services for remuneration), must meet all regulatory requirements.
- 2.2. The service provider must be a registered entity (e.g. sole trader, partnership, limited liability company, etc.) and must possess a current Certificate of Inspection from the Pesticide and Toxic Chemicals Board.
- 2.3. The service provider must have in full-time employ a person with some level of formal training in pest management with at least three years practical experience in the pest control industry.
- 2.4. The service provider must ensure that technicians in the employ of the business are familiar with all of the pests for which they provide control

services, understand the pests' biology, inspection/detection techniques and all appropriate/approved control measures.

- 2.5. The service provider must ensure that all its employees who are involved in the application of pesticides have received adequate training, instruction and guidance in the safe, efficient and humane use of pesticides and any application equipment being used and are (or operate under the direct supervision of) competent applicators/technicians, for the duties which they are called upon to perform.
- 2.6. The service provider must ensure that all the required personal protective equipment (PPE) is made available to the technicians in their employ.
- 2.7. The service provider must ensure that the technicians in their employ are trained in the prescribed protocols for the use, cleaning, servicing and storage of all equipment.
- 2.8. The service provider must make adequate provision of facilities and equipment for the safe storage, preparation, use and disposal of pesticides according to the label directions and also for the personal protection and hygiene of their employees.
- 2.9. The service provider must have adequate public liability and workmen's compensation insurance coverage, with a major insurer.

PART II – RULES AND GUIDELINES

3. Basic Information

- 3.1. Service providers should maintain up-to-date knowledge of and training in:
 - 3.1.1. All the pesticides that it uses, including material safety data sheets and manufacturer's labels and conform to these instructions.
 - 3.1.2. Pest identification, biology and effective methods of control.
 - 3.1.3. Safe procedures to be followed before, during and after all forms of application being offered.
 - 3.1.4. The use and maintenance of the application equipment employed in the delivery of service.
 - 3.1.5. Personal protective equipment and their usage.
 - 3.1.6. Proper procedures for the storage, handling and mixing of pesticides and for the disposal of empty containers, condemned application equipment, surplus or expired pesticides and any

pesticide, diluent, sorbent or adjuvant which may present a fire hazard.

- 3.1.7. The necessary first aid and emergency action to be taken in the event of fire, accidental poisoning and spillage or leakage of pesticides or gaseous fumigants.
- 3.1.8. Correct procedure for the cleaning, maintenance and storage of application and safety equipment and clothing.
- 3.1.9. Any laws regulating pest management services or any specialty service/s offered by the service provider.

N.B. All the above listed data should be compiled in such a form as to constitute a manual, which must be freely accessible by technicians for reference and training.

4. Risk Assessment, Planning and Preparation of Operations

- 4.1. A job site risk analysis.
- 4.2. Pesticides should be used only judiciously and when absolutely necessary. The decision on which pesticides to use and how to apply them should be made by the senior technical person on staff and only after:
 - 4.2.1. Correctly identifying the pest and the degree of infestation.
 - 4.2.2. Considering all alternative control measures.
 - 4.2.3. Considering any previous experience of the problem.
 - 4.2.4. Determining if the timing is right for insecticide use.
- 4.3. Identify the best product and mode of application to use.
- 4.4. Pesticide health risk assessment.
- 4.5. Ensure all pesticides are properly labeled with mixing directions.

5. Directions and Instructions to Applicators

- 5.1. The service provider must give the technician written instructions for each job using a "Job Card" detailing the environment, target pest, limitations, health & safety concerns, the pesticide to be used, mixing rate, mode and method of application and precautions to be observed.
- 5.2. Any instructions, cautions or other information for which the customer needs to be reminded.
- 5.3. Directions for future monitoring and/or follow up treatments if required.

6. Record Keeping

- 6.1. The service provider must keep the following records (in the prescribed standardised formats) on all jobs, for future reference or in case of accident:

- 6.1.1. Inspection Report
- 6.1.2. Job Site Risk Analysis Checklist
- 6.1.3. Pesticide Health Risk Assessment
- 6.1.4. Proposal/Quotation
- 6.1.5. Job Card
- 6.1.6. Service Report

7. The Client's and the Public's Right To Know

7.1. In order to provide full disclosure of the intended service to the customer, the following documents must be provided to the customer upon request:

- 7.1.1. Description of the service.
- 7.1.2. MSDS and labels/disclosure(s) of pesticide(s) to be used.
- 7.1.3. Safety measures to be observed during and after service.
- 7.1.4. Potential dangers and action in the event of an accident.
- 7.1.5. Any liability release forms that the client may be required to sign.

7.2. Where the customer is a commercial entity or a public facility of any kind, a copy of the Service Report must be posted on the customers premises in a location that would be clearly visible/accessible by an inspector.

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